

Post-Arrival Orientation A

28-30 July, 2014

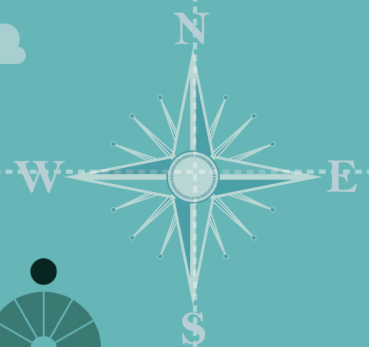
Keio Plaza Hotel

JET
PROGRAMME

オホーツク海

日本海

太平洋



Hosted by:



CLAIR



MIC



MOFA



MEXT

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Orientation Schedule

Monday, 28 July



All JET Participants

Opening Ceremony and JET Programme Essential Information

Opening Ceremony

Greetings from representatives of CLAIR and the three Ministries

Council of Local Authorities for International Relations (CLAIR)

Ministry of Internal Affairs and Communications (MIC)

Ministry of Foreign Affairs (MOFA)

Ministry of Education, Culture, Sports, Science and Technology (MEXT)

JET Programme Essential Information

Department of JET Programme Management, CLAIR

Expectations of You as a JET Participant

Hironobu Suzuki

Vice Principal, Saitama Prefectural Urawa High School

ALT

CIR

Foreign Language Education in Japan

Hideaki Kogo

*Senior Curriculum Specialist for
Foreign Language Education (MEXT)*

This presentation will give an overview of English language teaching at the elementary and secondary school levels, covering themes such as the Course of Study, which are the guidelines that determine what should be taught in the classroom. The role of ALTs in the classroom as well as their contribution to the improvement of English language education in Japan will be discussed.

地域における国際化とCIRの役割について

福島県生活環境部国際課長
橋本 典男

CIRは、全国各地に配属され、雇用主である自治体の公務員として地域の国際化のため幅広く活動することを大きく期待されます。

多くのCIRとともに仕事をした経験を持つ福島県国際課長の橋本氏に、日本の自治体における国際化の現状と、その中で活動するCIRに担って欲しい業務等の他、経験談からCIRが職務を遂行するにあたって求められる姿について講義していただきます。

Lunch

Orientation Schedule

Monday, 28 July



ALT

CIR

13:30



14:20

14:35



15:25

15:40



16:30

Team-Teaching Demonstration & Effective Lesson Planning, Part 1

Class A (Senior High)

Hiroyo Otsuki, Orrin Heath

Class B (Senior High)

Miho Momose, Raymond Jason Herbert

Class C (Junior High)

Kazutomo Takechi, Nicole Kiyomi Yamamoto

Class D (Junior High)

Natsuko Ashihara, Crawford Andrew James

Class E (Junior High)

Rumiko Yoneyama, Avery Stuart

Class F (Elementary)

Satoshi Hinahata, Matthew Hirakawa

These workshops are divided into sessions for ALTs teaching primarily at senior high, junior high, or elementary schools. Please attend the workshop designated by your contracting organisation as specified on your name tag.

Team-Teaching Demonstration & Effective Lesson Planning, Part 2

* see above

Characteristics of Japanese and Self-Study Techniques (Beginner)

Association for Japanese-Language Teaching (AJALT)

This workshop is aimed at those with minimal experience learning Japanese, and participants will learn study strategies to acquire the Japanese language skills necessary for life in Japan. Content will cover characteristics of the Japanese language including phonetics, writing systems, and grammatical structure. Participants will participate in rhythm exercises and will learn practical tips for giving simple greetings and self-introductions.

Characteristics of Japanese and Self-Study Techniques (Intermediate & Above)

Association for Japanese-Language Teaching (AJALT)

This workshop is aimed at those with confidence in simple Japanese communication, and participants will learn study strategies to take their skills to the next level. Participants will learn differences in speaking styles, how to use them appropriately according to the situation, and the significance of studying kanji. Content will also include aspects of pronunciation, onomatopoeia, and abbreviation which are commonly misused even by those capable of conversation in Japanese. Practical content such as how to give a more complex self-introduction will also be covered.

翻訳

株式会社ISSインスティテュート

この分科会では、翻訳業務においてすぐに役立つ基本的な文法、独特の曖昧表現、尊敬語・謙譲語・丁寧語等、念頭に置くべき概念やルールについて解説します。また、翻訳課題を題材とした演習を行い、翻訳テクニックを紹介します。

通訳

株式会社インターグループ

通訳では、言語文化の壁を越えて相手の意図を正確に理解し、分かりやすく伝えるスキルが必須です。この分科会では「通訳訓練法」の学習を通して「外国語、日本語を正確に聞いて理解するコツ」を身に付け、演習を交えながら、通訳として活躍できるスキルを学びます。更に、研修後も学んだスキルを日々の業務に生かせるような自己学習法も紹介します。

ビジネスマナー

株式会社バトス

日本の文化的特徴を伝えたい一方で、それぞれのマナーがなぜ必要かを説明しながらこの分科会を進めます。実習を多く取り入れ、実際にやってみて、慣れることで、職場ですぐに実践できるようにしていきます。具体的には、身だしなみや挨拶・お辞儀のマナーにはじまり、先輩・上司への接し方、日本ならではの名刺交換などに取り組み、理解を深めます。

Orientation Schedule

Monday, 28 July



ALT

CIR

| Workplace Etiquette | 電話応対 |
|---|--|
| <p>*Please stay in the same room as the level you attended for "Characteristics of Japanese and Self-Study Techniques"</p> <p><i>Patos Co., Ltd.</i></p> <p>This workshop will examine the proper appearance, behaviour, and mannerisms expected of you as a member of Japanese society. Participants will also learn manners necessary for projecting a positive self-image when interacting with colleagues and superiors at school, and people in your local community.</p> | <p>株式会社パトス</p> <p>CIRが最も不安に感じられる電話応対については、多くの実習を取り入れ、「受け方・かけ方」を学んでいきます。特に「電話に出て、用件を聞き、取り次ぐ」までの基本については、繰り返しできるまで実習することで、不安を減らすことができます。また相手の言葉が聞き取れなかった時の対応方法なども伝え、職場ですぐに活かせる分科会にしていきます。</p> |

16:45



17:35

18:30



20:00

JET Programme Welcome Reception



The Council of Local Authorities for International Relations (CLAIR), the Ministry of Internal Affairs and Communications (MIC), the Ministry of Foreign Affairs (MOFA), and the Ministry of Education, Culture, Sports, Science and Technology (MEXT) are pleased to welcome the new JET participants for 2014 to Japan at this buffet-style reception.

- You will need your name tag to enter the reception
- Please dress in business attire (cool biz)
- Attendance is restricted to new JET participants and accompanying family members
- Please refrain from drinking or eating until the *kampai* or "toast"

Orientation Schedule

Tuesday, 29 July



ALT

CIR

9:00
↓
10:30

| Panel Discussion "Life in Japan as an ALT" | パネルディスカッション 「CIRの日本での生活について」 |
|--|--|
| <p><u>Panelists:</u> Christopher Chong, Sosa City, Chiba (UK) Emily MacFarlane, Sendai City (UK) Nathan Olson, Iwate (US)</p> <p>This free discussion with current JET participants will cover common points of concern for newly-arrived JET participants including situations you may face upon arrival at your contracting organisation. Panelists will also share their experiences and offer advice on fulfilling your role as a JET participant at school.</p> | <p><u>パネリスト</u> 新潟県CIR - Kai Wiesner-Hanks (アメリカ出身) 沖縄県浦添市CIR - Mariko Cook (アメリカ出身) 三重県多文化共生課主査 - 田川 千恵子</p> <p>現役CIR及び任用団体担当者の体験談を交え、日本で仕事や生活する面で必要な基礎知識や公務員として知っておくべき基本情報についてディスカッションします。</p> |

10:45
↓
11:35

| Meaningful Speaking Activities | ビジネスメールでの書き方 |
|--|---|
| <p>Class 1 <i>Colin Thomas Catchings</i></p> <p>Class 2 <i>Anri Simpson</i></p> <p>Class 3 <i>Kelly Olsson</i></p> <p>Class 4 <i>Lee Maia</i></p> <p>Class 5 <i>Gregory Wipf</i></p> <p>Class 6 <i>Holman Sarah Catherine</i></p> <p>General Coordinators <i>Robin Skipsey & Tom Ledbury</i></p> <p><i>* Instructors remain the same for all subsequent classes on Tuesday</i></p> <p>For many teachers in schools, teaching speaking is their biggest challenge. This session will give you practical ideas for speaking activities that you can use in Japanese school classrooms immediately. You will also learn about basic guidelines to ensure your speaking activities are meaningful, motivating and realistic for the students in your class.</p> | <p>株式会社パトス</p> <p>この分科会では、日本語でのビジネスメールの書き方を基本から、丁寧に伝えます。始まりや締めが決まり文句や、対外的／対内的なメールの書き分けの方法、敬称や敬語の使い方など、日本語メールのポイントについて理解を深めます。また、送った相手の感情を害することのないような配慮についても伝え、より実践的な内容を紹介します。</p> |

Lunch

Orientation Schedule

Tuesday, 29 July



ALT

CIR

Reviewing Vocabulary Through Games

イベント企画・実施

"Without grammar very little can be conveyed; without vocabulary nothing can be conveyed." (Wilkins) This session will show you how to help students remember new vocabulary through a series of motivating and enjoyable lesson activities.

一般財団法人自治体国際化協会

この分科会では、企画書作成の基礎、根回しの重要性、効果的な広報のアドバイスとリソース、そしてイベントを企画する際によく起こるトラブルの解決や対応方法など、イベント企画・実施の基本的要素と流れを紹介します。

12:50

↓

13:40

Improving Your Language Awareness

外国語講座・学校訪問

Teachers often devote a large amount of their time to teaching grammar, but many students can find grammar lessons more confusing than helpful. This session will show the importance of using a clear context when introducing new grammar structures, and help you identify useful communicative functions for some of the grammar structures studied at junior and senior high school.

一般財団法人自治体国際化協会

外国語講座や学校訪問は、地域の住民や学校の児童生徒に母国語を紹介したり、母国の文化について発表するものです。多くの人とのふれあいを楽しみながら、異文化理解を促進することができます。この分科会では、指導方法や企画運営などについて紹介します。

13:55

↓

14:45

Helping Students With Writing

母国紹介ロールプレイ

Writing is arguably the most difficult skill to master in a foreign language. This session will show how to guide students to improve their writing, and demonstrate motivating writing activities which give students a communicative reason to write.

一般財団法人自治体国際化協会

CIRの仕事の一つは、様々な場で母国について紹介することです。「母国紹介」というと簡単にできると思われがちですが、場所や相手などによって、求められる内容も変わってきます。限られた時間で面白く、分かりやすく、そしてできるだけ正確に母国の様々な面について伝えるためには工夫が必要です。この分科会は、「自分の国を日本人に紹介する」ことを体験し、業務に活かすためのものです。

15:00

↓

15:50

Orientation Schedule

Tuesday, 29 July



Host Prefecture/Designated City Meetings

Representatives from your host prefecture/designated city will give you essential information including departure details for Wednesday morning. According to the instructions you receive at this meeting, you may need to bring your luggage to the luggage collection later in the day, so make sure to confirm this information at the meeting.

Please check the location of your meeting below:

| Concord (Main 5F) | Hana A (Main 4F) | Nishiki (South 4F) | Ohgi (South 4F) | Grace Room (South 3F) |
|----------------------|---------------------|-----------------------|--------------------|--------------------------|
| Aomori | Hokkaido | Tokyo | Hyogo | Nagasaki |
| Akita | Iwate | Saitama | Wakayama | Sapporo City |
| Yamagata | Miyagi | Chiba | Tottori | Sendai City |
| Fukushima | Ibaraki | Toyama | Shimane | Kyoto City |
| Gunma | Tochigi | Yamanashi | Okayama | Kitakyushu City |
| Niigata | | Nagano | Yamaguchi | Saitama City |
| Ishikawa | | Gifu | Kagawa | Shizuoka City |
| Fukui | | Aichi | Saga | Okayama City |
| Shizuoka | | Osaka | Kagoshima | Kumamoto City |
| Mie | | | | |
| Shiga | | | | |
| Kyoto | | | | |
| Nara | | | | |
| Hiroshima | | | | |
| Tokushima | | | | |
| Ehime | | | | |
| Kochi | | | | |
| Fukuoka | | | | |
| Kumamoto | | | | |
| Oita | | | | |
| Miyazaki | | | | |
| Okinawa | | | | |
| Kobe City | | | | |

16:05
↓
16:55

Survey Completion & Submission

Please remember to complete the orientation survey and submit it to a member of the staff before leaving the room. The orientation survey was included in the JET Bag you received upon arrival at the hotel.

16:55
↓
17:05

Orientation Schedule

Tuesday, 29 July



17:15



20:00

Luggage Collection

If you received instructions at your Host Prefecture/Designated City Meeting to turn in your luggage for collection, you must do so during this time.








Luggage Upon Arrival at Narita

Upon arrival at Narita Airport, you were asked to separate your luggage into two parts. The part you checked with the travel agents before you boarded the bus to the Keio Plaza Hotel was shipped off directly to your contracting organisation for your retrieval after you arrive at your final destination (you will take care of payment then). The remainder of your luggage accompanied you to the Keio Plaza Hotel.

Luggage at the Orientation Venue

Depending on your destination and mode of travel, it may be necessary to further separate your remaining luggage as explained below.

Set aside for your small bag/suitcase any clothing you will need overnight for Tuesday and for the trip to your host prefecture/designated city on Wednesday, including business attire for when you arrive at your contracting organisation and any toiletries or other items you will need for Wednesday morning. All other items can be kept in your larger piece of luggage for collection. For further details, please refer to the chart below.

| Method of Travel | Luggage |
|---|---|
| Chartered bus from the Keio Plaza Hotel to your host prefecture/designated city  | Bring your luggage to Hana (Main 4F) between 17:15-20:00. Your luggage will be loaded on the bus and you will not have access to it until you arrive at your final destination. |
| Walking to the train station from the Keio Plaza Hotel and taking a train to your host prefecture/designated city, or travelling by car  +  or  | There is no need to check any bags at Hana (Main 4F) on Tuesday. Please bring all your belongings with you the morning you depart. If you have heavier or excess luggage please send it on Tuesday evening to the address given to you at the Host Prefecture/Designated City Meeting. Paid parcel carrier services (<i>takuhaibin</i>) are available outside Hana (Main 4F). |
| Chartered bus to Haneda Airport to board a plane or to Tokyo Station to board a train to your host prefecture/designated city  +  or  | Bring your luggage to Hana (Main 4F) between 17:15-20:00. Your luggage will be loaded on the bus and you will pick it up at the airport or train station. If you are flying, please be aware that there may be weight limitations on luggage. Please send heavier or excess luggage on Tuesday evening. Paid parcel carrier services (<i>takuhaibin</i>) are available outside Hana (Main 4F). |

General Information & Meal Schedule



Attendance/Attire

This orientation is a business conference, and you are therefore expected to be professional, prompt, and in business attire. You are required to attend all orientation sessions, and attendance will be checked. Please be sure to carry this programme with you at all times, and refer to it for the times and locations of all workshops and meetings.

Check-out

Check-out of the hotel early Wednesday morning. Please remember to pay all individual room charges (telephone, beverages, etc.) JET participants must be prepared to depart for their host prefectures/designated cities directly from the hotel on Wednesday morning. Host prefectures/designated cities have arranged transportation, and you must leave together with other JET participants going to the same host prefecture/designated city.

CLAIR Publications

You received a number of CLAIR publications prior to departure for Japan including the General Information Handbook (GIH). If you need a replacement copy of one of these publications, please go to the Nippon Travel Agency Desk (outside of Hana, 4F)

Elevators

This orientation has hundreds of participants, therefore elevators are often crowded. Be sure to allow yourself plenty of time to arrive at all workshop rooms before the designated starting time.

Emergencies

If there is an emergency during the orientation, please notify a member of the orientation staff or the hotel front desk.

Handouts

Handouts for orientation workshops are included in the JET Bag which you received at check-in on Sunday. If any items are missing or you require a replacement copy, please inquire at the Nippon Travel Agency Desk (in front of Hana, Main 4F). Handouts for the "Foreign Language Education in Japan" and "Team Teaching Demonstration" workshops will be provided at those workshops.

Hotel Bills

The cost of accommodation is covered by your contracting organisation and CLAIR. Please pay for any other expenses you incur in your guest room (phone calls, etc.).

Identification

Ensure that you carry your Residence Card with you at all times during your stay in Japan. The police have the right to ask to see your Residence Card at any time, and not having it with you can result in a fine.

Lost and Found

Turn in lost items to the hotel front desk. If you have lost your belongings/valuables, please check at the hotel front desk to see if they have been turned in.

Luggage Collection

If instructed to do so at your Host Prefecture/Designated City Meeting, you must bring your luggage to Hana (Main 4F) on Tuesday evening between 17:15 and 20:00. Those who attend embassy welcome events must bring their luggage to the collection area before attending the event.

Meals

Breakfast from Monday to Wednesday, lunch on Monday and Tuesday, and the buffet-style welcome reception on Monday evening are paid for by your contracting organisation and CLAIR. (Costs for any other meals are your own responsibility.) See the chart below for the meal schedule and locations. You must wear your name tag for the entirety of orientation including all meals.

Medical Assistance

If you are feeling unwell or require medical assistance, please contact the hotel front desk.

Safety

Please exercise the same level of caution that you would in any large city.

Meal Schedule

| Monday | Tuesday | Wednesday |
|---|--|---|
| Breakfast, 7:00-8:30 <i>Hana, Main 4F or Eminence, South 5F</i> | Breakfast, 7:00-8:30 <i>Hana, Main 4F or Eminence, South 5F</i> | Breakfast, 6:30-9:00 <i>Concord C, Main 5F</i> |
| Lunch, 12:15-13:30 <i>Hana, Main 4F or Eminence, South 5F</i> | Lunch, 11:35-12:50 <i>Concord, Main 5F or Eminence, South 5F</i> | Breakfast, 7:00-9:00 <i>Nishiki, South 4F or Eminence, South 5F</i> |

Orientation Name Tag



Job Type:
ALT or CIR

JET PROGRAMME

ALT

JET#: 20140100000

Hanako SAKAMOTO

Tokyo

A 2

United States of America

Host Prefecture or
Designated City

ALTs only:
Class assignment for
the "Team-Teaching
Demonstration &
Effective Lesson
Planning" workshops
on Monday

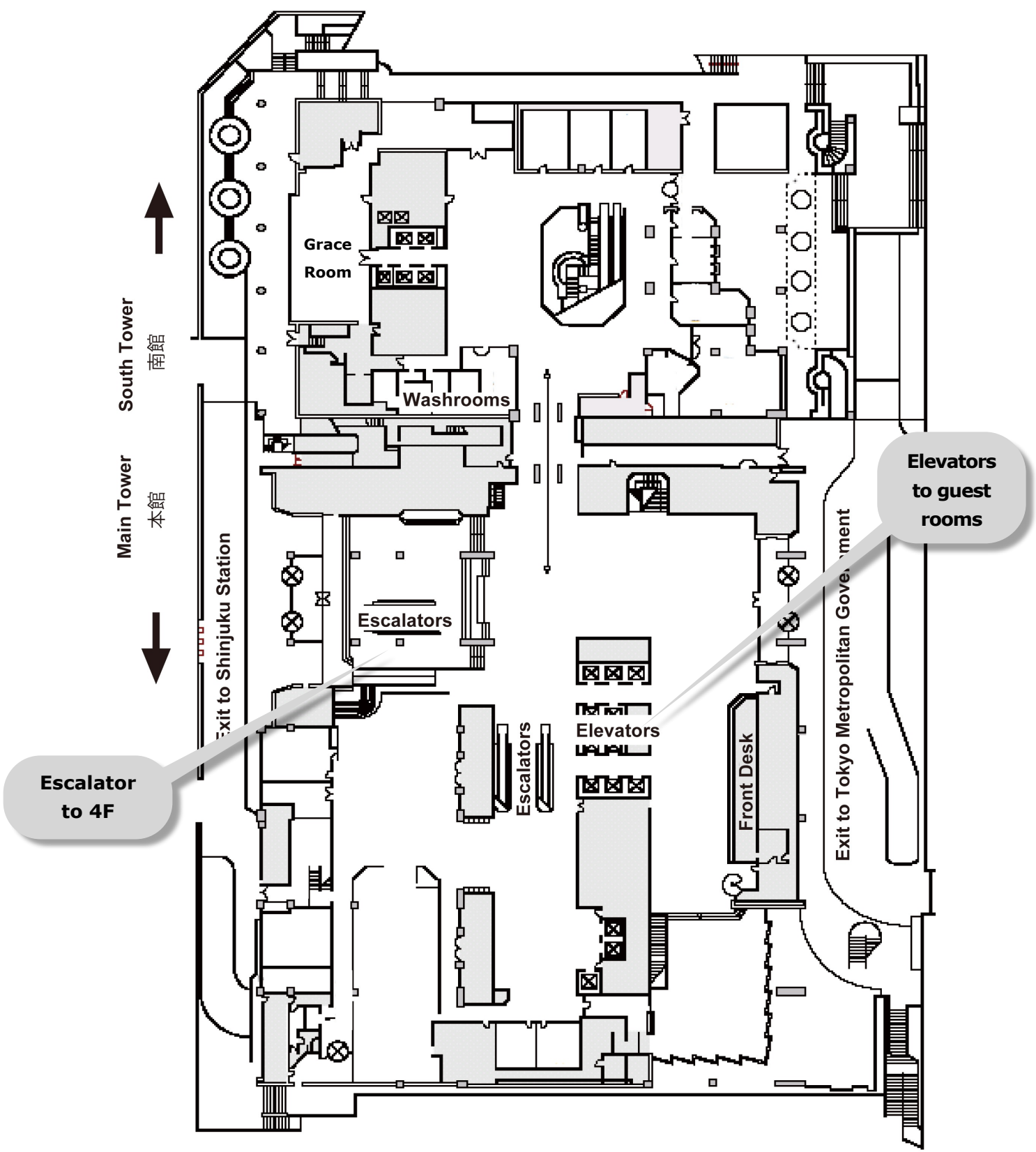
ALTs only:
Class assignment for
workshops on Tuesday

Country from
which you are
participating on
the JET
Programme

Venue Map

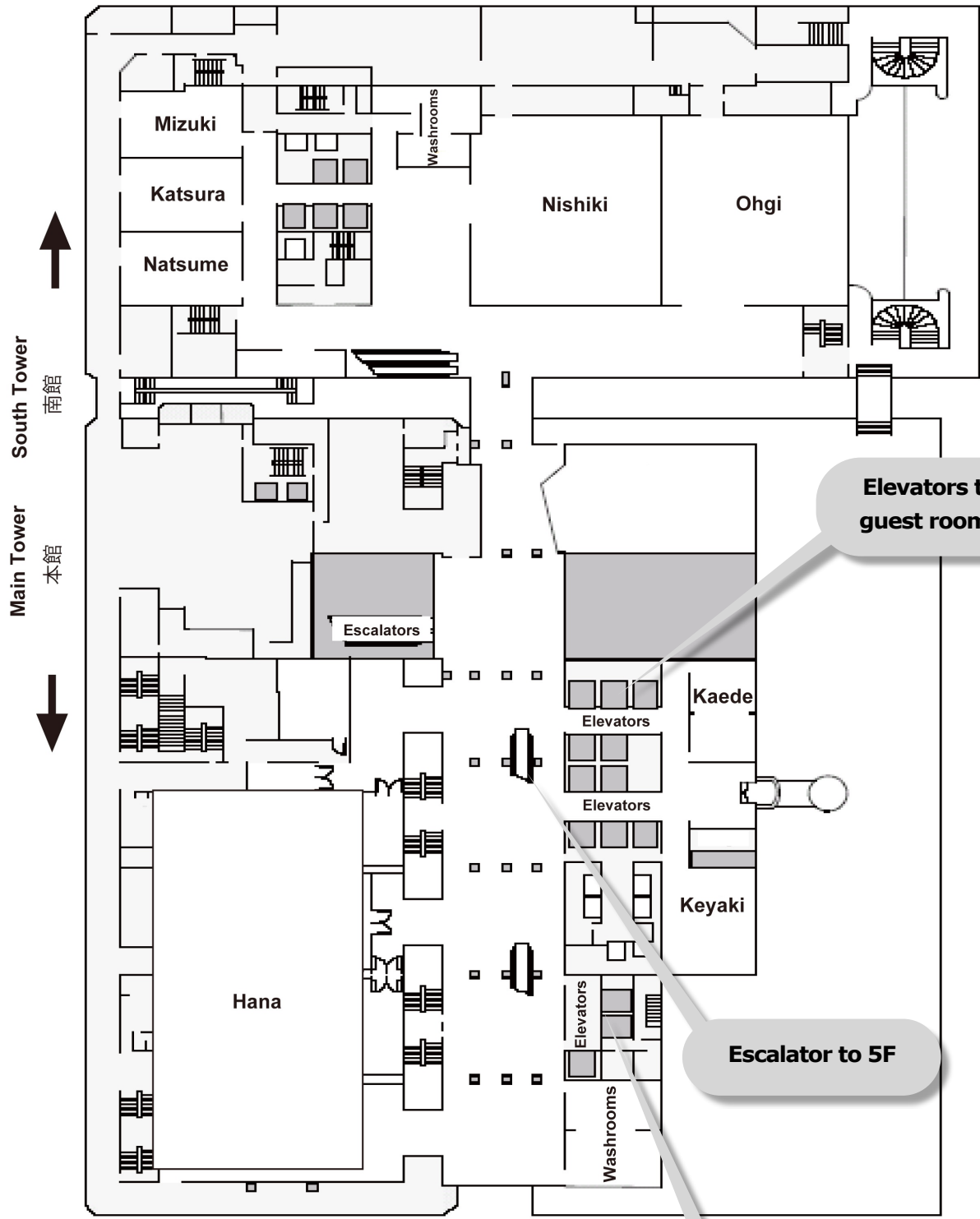


3F



Venue Map

4F



Elevators to guest rooms

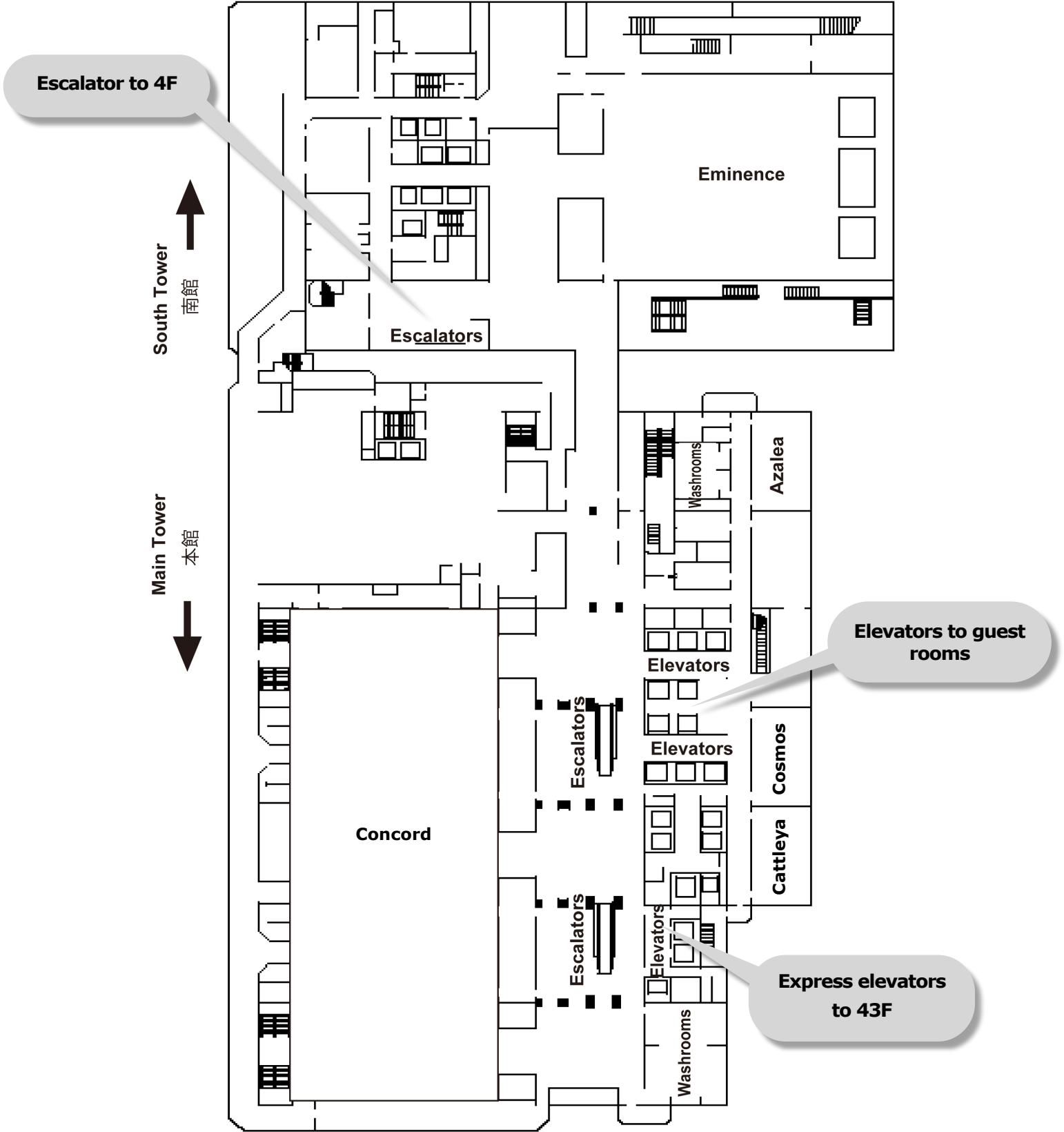
Escalator to 5F

Express elevators to 43F

Venue Map

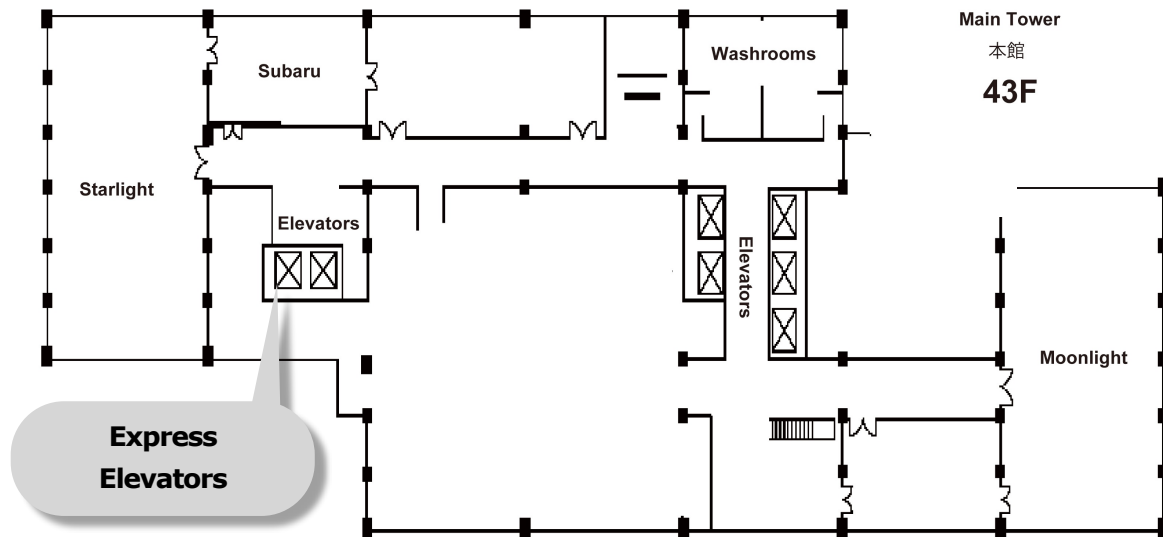


5F



Venue Map

43F



Tips for Using the Elevators



As this orientation has a large number of participants, presenters, and staff, elevators can get crowded. Please give yourself ample time to make it to workshop rooms on time.

If you are on the third, fourth, or fifth floor and want to go to the upper floors, there are two express elevators located in front of Hana B (Main 4F) and Concord (Main 5F). These elevators go directly to the 42nd floor and higher without stopping at guest room floors. However, please bear in mind that these elevators also become crowded.

Map of Japan

日本地図

47 Prefectures, 20 Designated Cities

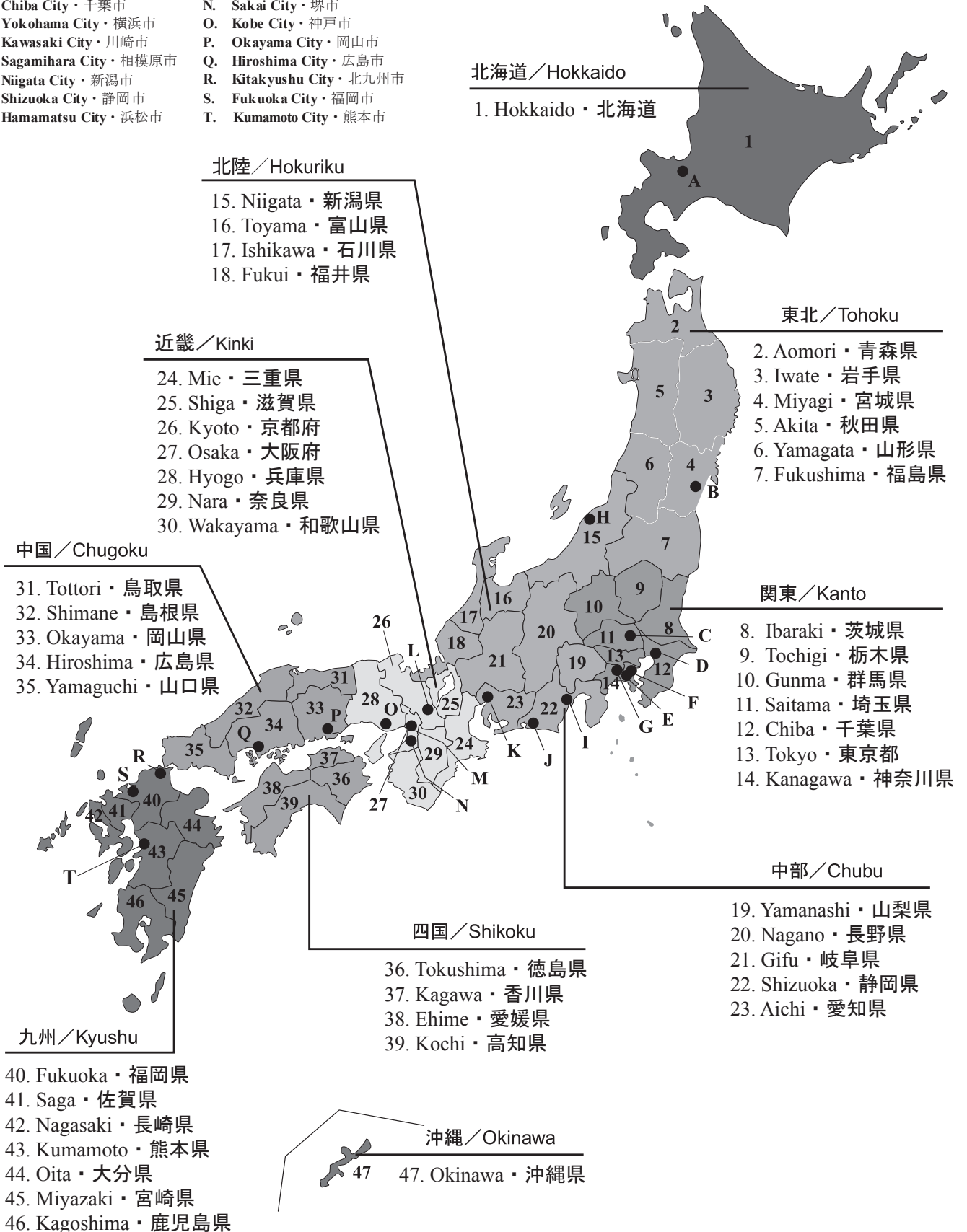
47都道府県・20政令指定都市

Designated Cities

- A. Sapporo City · 札幌市
- B. Sendai City · 仙台市
- C. Saitama City · さいたま市
- D. Chiba City · 千葉市
- E. Yokohama City · 横浜市
- F. Kawasaki City · 川崎市
- G. Sagami City · 相模原市
- H. Niigata City · 新潟市
- I. Shizuoka City · 静岡市
- J. Hamamatsu City · 浜松市

Designated Cities

- K. Nagoya City · 名古屋市
- L. Kyoto City · 京都市
- M. Osaka City · 大阪市
- N. Sakai City · 堺市
- O. Kobe City · 神戸市
- P. Okayama City · 岡山市
- Q. Hiroshima City · 広島市
- R. Kitakyushu City · 北九州市
- S. Fukuoka City · 福岡市
- T. Kumamoto City · 熊本市



Notes

Notes

Notes

Post-Arrival Orientation Schedule

| | Time | Content | Location | | |
|------------------------------|--|---|--|--|---------------------|
| Monday | 7:00 - 8:30 | Breakfast | Hana, Main 4F Eminence, South 5F | | |
| | 9:00 - 10:00 | Opening Ceremony JET Programme Essential Information | Concord, Main 5F | | |
| | 10:00 - 10:15 | Break | | | |
| | 10:15 - 11:15 | Expectations of You as a JET Participant | Concord, Main 5F | | |
| | 11:15 - 11:30 | Break | | | |
| | | ALT Workshops | Location | CIR Workshops | Location |
| | 11:30 - 12:15 | Foreign Language Education in Japan | Concord, Main 5F | 地域における国際化とCIRの役割について | Starlight, Main 43F |
| | 12:15 - 13:30 | Lunch | | Hana, Main 4F Eminence, South 5F | |
| | 13:30 - 14:20 | Team-Teaching Demonstration & Effective Lesson Planning, Part 1 | | 翻訳 | Starlight, Main 43F |
| | | Senior High School (Class A) | Nishiki, South 4F | | |
| | | Senior High School (Class B) | Ohgi, South 4F | | |
| | | Junior High School (Class C) | Concord A, Main 5F | | |
| | | Junior High School (Class D) | Concord B, Main 5F | | |
| | | Junior High School (Class E) | Concord C, Main 5F | | |
| | Elementary School (Class F) | Grace Room, South 3F | | | |
| | 14:20 - 14:35 | Break | | | |
| | 14:35 - 15:25 | Team-Teaching Demonstration & Effective Lesson Planning, Part 2 | | 通訳 | Starlight, Main 43F |
| | | Senior High School (Class A) | Nishiki, South 4F | | |
| Senior High School (Class B) | | Ohgi, South 4F | | | |
| Junior High School (Class C) | | Concord A, Main 5F | | | |
| Junior High School (Class D) | | Concord B, Main 5F | | | |
| Junior High School (Class E) | | Concord C, Main 5F | | | |
| Elementary School (Class F) | Grace Room, South 3F | | | | |
| 15:25 - 15:40 | Break | | | | |
| 15:40 - 16:30 | Characteristics of Japanese & Self-Study Techniques (Beginner) | Eminence, South 5F | ビジネスマナー | Starlight, Main 43F | |
| | Characteristics of Japanese & Self-Study Techniques (Intermediate & Above) | Hana, Main 4F | | | |
| 16:30 - 16:45 | Break | | | | |
| 16:45 - 17:35 | Workplace Etiquette (Group 1) | Nishiki, South 4F | 電話対応 | Starlight, Main 43F | |
| | Workplace Etiquette (Group 2) | Hana, Main 4F | | | |
| 17:35 - 18:30 | Break | | | | |
| 18:30 - 20:00 | Welcome Reception | | Concord, Main 5F | | |
| Tuesday | 7:00 - 8:30 | Breakfast | Hana, Main 4F Eminence, South 5F | | |
| | | ALT Workshops | Location | CIR Workshops | Location |
| | 9:00 - 10:30 | Panel Discussion "Life in Japan as an ALT" | Concord, Main 5F | パネルディスカッション 「CIRの日本での生活について」 | Starlight, Main 43F |
| | 10:30 - 10:45 | Break | | | |
| | 10:45 - 11:35 | Meaningful Speaking Activities | | ビジネスメールの書き方 | Starlight, Main 43F |
| | | Class 1 | Hana A, Main 4F | | |
| | | Class 2 | Hana B, Main 4F | | |
| | | Class 3 | Hana C, Main 4F | | |
| | | Class 4 | Hana D, Main 4F | | |
| | | Class 5 | Nishiki, South 4F | | |
| | Class 6 | Ohgi, South 4F | | | |
| | 11:35 - 12:50 | Lunch | | Concord, Main 5F Eminence, South 5F | |
| | 12:50 - 13:40 | Reviewing Vocabulary Through Games | | イベント企画・実施 | Starlight, Main 43F |
| | | Class 1 | Hana A, Main 4F | | |
| | | Class 2 | Hana B, Main 4F | | |
| | | Class 3 | Hana C, Main 4F | | |
| | | Class 4 | Hana D, Main 4F | | |
| | | Class 5 | Nishiki, South 4F | | |
| Class 6 | Ohgi, South 4F | | | | |
| 13:40 - 13:55 | Break | | 外国語講座・学校訪問 | Starlight, Main 43F | |
| | Improving Your Language Awareness | | | | |
| | Class 1 | Hana A, Main 4F | | | |
| | Class 2 | Hana B, Main 4F | | | |
| | Class 3 | Hana C, Main 4F | | | |
| | Class 4 | Hana D, Main 4F | | | |
| Class 5 | Nishiki, South 4F | | | | |
| Class 6 | Ohgi, South 4F | | | | |
| 14:45 - 15:00 | Break | | 母国紹介ロールプレイ | Starlight, Main 43F | |
| | Helping Students With Writing | | | | |
| | Class 1 | Hana A, Main 4F | | | |
| | Class 2 | Hana B, Main 4F | | | |
| | Class 3 | Hana C, Main 4F | | | |
| | Class 4 | Hana D, Main 4F | | | |
| Class 5 | Nishiki, South 4F | | | | |
| Class 6 | Ohgi, South 4F | | | | |
| 15:50 - 16:05 | Break | | | | |
| 16:05 - 16:55 | Host Prefecture/Designated City Meetings | | See page 6 | | |
| 16:55 - 17:05 | Survey Completion & Submission | | | | |
| 17:15 - 20:00 | Luggage Collection | | Hana BCD, Main 4F | | |
| Wed | 6:30 - 9:00* | Breakfast | *Concord C, Main 5F Nishiki, South 4F Eminence, South 5F | | |
| | 7:00 - 9:00 | | | | |
| | ~11:00 | Departure for Host Prefecture/Designated City | Varies | | |